

TOP TIPS & BEST PRACTICES

HOW TO STOP STARTING AND START FINISHING

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HOW TO STOP STARTING & START FINISHING



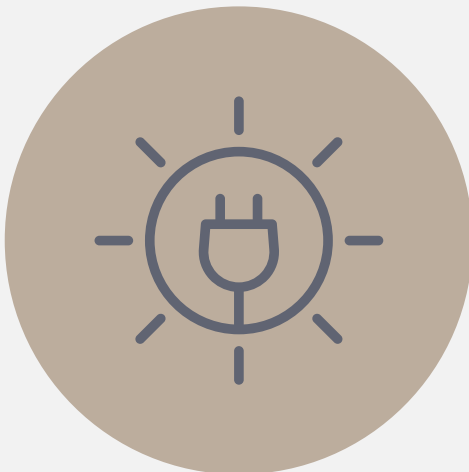
01



Plan

Clarify Your Why.
Be Selective about what you start.
Decide How You Will Decide.
Gather Your Tools, Team and Resources

02



Power

Manage Your Energy
Survey What You're Already Doing
Prioritize Your Work
Sequence Your Work
Make it as EASY as Possible

03



Pinpoint

Minimize Your Choices
Limit Your "Active Projects"
Limit Your Scope - Decide What You're NOT Doing
START SMALL

04



Practice

Create a Habit of Visual Work
Create a Pattern of Working
Develop the Habit of Finishing

